

Message

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**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 8/20/2019 11:55:46 AM  
**To:** Zaremski, Sara [zaremski.sara@epa.gov]; Pugliese, Holly [pugliese.holly@epa.gov]; Cullen, Daniel [Cullen.Daniel@epa.gov]; Rojeck, Tristin [rojeck.tristin@epa.gov]  
**Subject:** Is this a VW issue? regarding EPA and West Virginia University  
**Attachments:** 2019-007315\_incoming.pdf

# EPA-HQ-2019-007315 Request Details

**Case Status:** Assignment Determination **Due Date:** 09/13/2019 **Clock Days:** 2**Case Phase:** Assignment

## Requester Information

<b>Requester</b>	Anna Phillips
<b>Organization</b>	Los Angeles Times
<b>Requester Has Account</b>	Yes
<b>Email Address</b>	anna.phillips@latimes.com
<b>Phone Number</b>	2132419701
<b>Fax Number</b>	
<b>Address</b>	1100 Vermont Ave NW 9th Flr
<b>City</b>	Washington
<b>State/Province</b>	DC
<b>Zip Code/Postal Code</b>	20005
<b>Tracking Number</b>	EPA-HQ-2019-007315
<b>Submitted Date</b>	07/12/2019
<b>Received Date</b>	07/12/2019
<b>Perfected Date</b>	08/15/2019
<b>Last Assigned Date</b>	07/12/2019
<b>Assigned To</b>	Office of Transportation and Air Quality
<b>Last Assigned By</b>	Sabrina Hamilton (Office of Air and Radiation)
<b>Request Track</b>	Simple
<b>Fee Limit</b>	\$25.00

## Request Handling

<b>Requester Info Available to the Public</b>	Yes
<b>Request Track</b>	Simple
<b>Fee Category</b>	Media
<b>Fee Waiver Requested</b>	Yes
<b>Fee Waiver Status</b>	Pending
<b>Expedited Processing Requested</b>	Yes
<b>Expedited Processing Status</b>	Deny
<b>Request Type</b>	FOIA
<b>Request Perfected</b>	Yes
<b>* Perfected Date</b>	08/15/2019

Los Angeles Times  
1100 Vermont Ave NW  
Washington DC 20005

Dear FOIA Officer:

Pursuant to the federal Freedom of Information Act, 5 U.S.C. § 552, I request copies of the following:

The log of emails, both sent and received, between the EPA and West Virginia University (@mail.wvu.edu).

Please include, but do not limit the search to, emails with the following terms:

- Center for Alternative Fuels Engines and Emissions
- CAFEE
- Mercedes
- Daimler
- Daniel Carder

The items of information requested for each email include:

- The "To:" line
- The "From:" line
- Email addresses of senders and recipients
- Subject line of the emails
- The file name or title of any and all attachments.

Please include emails sent and received between January 20, 2017 and the present.

This request is for an electronic copy or extract of data in a standard, machine-readable data format (such as delimited or fixed text, Excel or other spreadsheet, MS-Access or dBase) that can be readily imported by database software. A pdf (Adobe Acrobat) file will not be an accepted format for a response to this request.

I agree to pay reasonable duplication fees for the processing of this request in an amount not to exceed \$100. However, please notify me prior to your incurring any expenses in excess of that amount.

If you regard any of these records as exempt from disclosure, I request that you exercise your discretion to disclose them (unless otherwise prohibited from doing so). If you deny this request in whole or in part, I ask that you justify all deletions by reference to specific exemptions of the Act, and that you provide all non-exempt portions that are reasonably segregable.

Please provide expedited processing of this request which concerns a matter of urgency. As a journalist, I am primarily engaged in disseminating information. The public has an urgent need for information about the actions of the EPA as it relates to tailpipe emissions and air quality. I certify that my statements concerning the need for expedited processing are true and correct to the best of my knowledge and belief.

I look forward to your response within 20 working days, as the FOIA requires.  
Thank you for your assistance.

Sincerely,

Anna Phillips

Ex. 6 Personal Privacy (PP)

202-824-8216 (office)

Message

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**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 10/21/2019 1:57:47 PM  
**To:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

Hi Ms. Phillips

The initial review of records has been completed by staff.

The next step is to review the set of records and determine if any exemption apply and make redactions if necessary.

Once this step is completed the records will go for management and final agency reviews.

Feel free to reach out to me next week.

Please note, staff is actively processing your request.

Thank you for your patience as we continue to process your request.

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**From:** Meekins, Tanya  
**Sent:** Wednesday, October 16, 2019 9:49 AM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Ms. Phillips

I apologize for the delay. I was out on travel last week.

I have reached out to staff to get the status on your request.

Will get back to you shortly.

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**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Tuesday, October 15, 2019 3:52 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Emailing again to check on the status of this request, which was due last Friday.

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**From:** Phillips, Anna  
**Sent:** Friday, October 11, 2019 10:53 AM

**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – Should I expect to receive some documents today?

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**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 4:11 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Thanks Ms. Anna.

I appreciate the additional time.

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**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Wednesday, September 25, 2019 4:04 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Let's do this: I'm willing to push the date to Oct. 11<sup>th</sup>, which is a little more than two weeks out from now. And I'll accept documents on a rolling basis — so not everything has to be completed by that date.

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**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 3:58 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi,

I understand. If you are not comfortable with the October 21<sup>st</sup> date, do you have a date you are willing to extend?

The original due date was September 13.

Thanks again for your time.

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**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Wednesday, September 25, 2019 3:14 PM

**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

I understand the agency has a backlog, but I'd appreciate whatever you can do to expedite this request. And let me know if there's anything I can do as well.

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**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 2:43 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

We don't know the number of pages. The records are uploaded into a database and staff goes in to review; it is also where we make any redactions if needed and apply any exemptions.

The records then go through management and agency review.

We also have a backlog with over 70 FOIAs in our office.

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**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 2:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks for getting back to me. Can you help me understand why it'd take a month to process the request? How many pages are we talking about?

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**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 11:53 AM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

The search has been completed and staff is reviewing records.

We expect to process your request on or before October 21, 2019.

Can you confirm this timeframe?

Thanks

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**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 23, 2019 12:39 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm just emailing to check on the status of this request. I'm on my cell at

Ex. 6 Personal Privacy (PP)

Thanks!  
Anna

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**From:** Phillips, Anna  
**Sent:** Monday, September 16, 2019 12:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Sounds good – thanks for the update

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**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:35 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

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**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 16, 2019 12:17 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

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**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hello Ms. Phillips



Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

## Message

**From:** Kaul, Meetu [Kaul.Meetu@epa.gov]  
**Sent:** 10/18/2019 5:36:38 PM  
**To:** Cullen, Daniel [Cullen.Daniel@epa.gov]; Iddings, Brianna [Iddings.Brianna@epa.gov]  
**CC:** Meekins, Tanya [Meekins.Tanya@epa.gov]; Pugliese, Holly [pugliese.holly@epa.gov]; Wehrly, Linc [wehrly.linc@epa.gov]; Rojeck, Tristin [rojeck.tristin@epa.gov]  
**Subject:** RE: FOIA in the Light-Duty Center of Compliance Division that are open/under activity

# Ex. 5 AW / Ex. 7(A)

Ms.Meetu Kaul, Acting Chief  
 Vehicle and Engine Enforcement Branch  
 United States Environmental Protection Agency  
 Direct: 202-564-5472  
 Email: kaul.meetu@epa.gov

**From:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Sent:** Friday, October 18, 2019 1:27 PM  
**To:** Kaul, Meetu <Kaul.Meetu@epa.gov>; Iddings, Brianna <Iddings.Brianna@epa.gov>  
**Cc:** Meekins, Tanya <Meekins.Tanya@epa.gov>; Pugliese, Holly <pugliese.holly@epa.gov>; Wehrly, Linc <wehrly.linc@epa.gov>; Rojeck, Tristin <rojeck.tristin@epa.gov>  
**Subject:** FOIA in the Light-Duty Center of Compliance Division that are open/under activity

Hello,

I put this together. Please let us know if any of these are a concern.

Ex. 5 AW / Ex. 7(A)

Ex. 5 AW / Ex. 7(A) so you don't need to respond on those.

Sincerely,

Dan

## FOIA Tracking Sheet - Compliance Division - LDVC

	Number	Requestor	Manufacturer	Subject	Model Years	Vehicle Lines	Notes
1	2013-002407	Consumer Watchdog (Laura Antonini)	HATCI	Fuel Economy	2011-2013	Most Hyundai and Kia	Consent decree vehicles
2	2017-011009	MotleyRice Attorneys (Ann Ritter)	GM	CI HD FSPU	2011-2016	Chevy and GMC 2500HD and 3500HD Diesel only	

3	2018-003718	Emma Howard	VW	All CI	All subject to consent decree	All subject to consent decree	
4	2018-004363	Hagens Berman (Jerrod Patterson)	Cummins/FCA	CI HD FSPU	2007-2017	Dodge/Ram 2500 & 3500 trucks Diesel only	
5	2018-004818	Hagens Berman (Jessica Thompson)	GM	Cruze	2014-2018	Cruze Diesel only	
6	2018-004819	Hagens Berman (Jessica Thompson)	GM	CI HD FSPU	2011-2016	Chevy and GMC 2500HD and 3500HD Diesel only	
7	2018-005071	Hagens Berman (Shelby Smith)	Ford	CI HD FSPU	2011-2017	F250 and F350 Diesel only	
8	2018-005072	Hagens Berman (Shelby Smith)	Mercedes	All CI	2017-2017	All diesel models	
9	2018-008917	Lenczer Slaght (Margaret Robbins)	Mercedes	All CI	2006-2018*	All diesel models	*Request is calendar years, not model years
10	2018-010776	Global News.ca (Brian Hill)	Canada	All CI	All	All diesel models	All comms between EPA and ECCC
11	2018-011673	Jensen Hughes (Anthony Andreoni)	GM	CI HD FSPU	2011-2017	Chevy and GMC 2500HD and 3500HD Diesel only	
12	2019-000262	Hagens Berman (Jerrod Patterson)	BMW	All CI	2009-2013	BMW X5 and 33d Diesel only	
13	2019-005705	Sullivan & Cromwell LLP (Thomas White)	FCA	3.0L CI	2014-2016	Grand Cherokee and Ram with 3.0L Diesel only	
14	2019-007315	LAT (LA Times) Anna Phillips	WVU	WVU/EPA Correspondence	All	All	All comms between EPA and WVU

15	2019-007389	Kirkland Ellis (Renee Smith)	GM/Law Firms	FOIA	2011-2016	Cruze Diesel; Chevy and GMC 2500HD and 3500HD Diesel only	All comms between EPA and a number of law firms/investigators
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Message

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**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 9/17/2019 8:09:04 PM  
**To:** Cullen, Daniel [Cullen.Daniel@epa.gov]; Rojeck, Tristin [rojeck.tristin@epa.gov]; Pugliese, Holly [pugliese.holly@epa.gov]  
**Subject:** Question?  
**Attachments:** 2019-005705\_incoming.pdf; OTAQ Pending FOIAs .xlsx

Hi all

I believe I have the status on all of the pending FOIAs except one. It's the request from Mr. Thomas White relating to FCA applications.

I believe you were waiting to chat with Byron on this request.

Can you let me know if there is an update?

Also, I've attached a draft FOIA spreadsheet as a FYI. You can click on the tabs "Linc's Group" and "Cleo's Group" for the items you are covering.

Thanks

Message

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**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 10/28/2019 4:54:49 PM  
**To:** Cullen, Daniel [Cullen.Daniel@epa.gov]; Pugliese, Holly [pugliese.holly@epa.gov]; Rojeck, Tristin [rojeck.tristin@epa.gov]  
**Subject:** Question on LA Times FOIA 2019-007315?  
**Attachments:** 2019-007315\_incoming.pdf

Hi all

If memory serves me correctly, the docs for this request were going through awareness with Holly and then being sent to Byron.

Can you let me know if the docs are with Byron?

The requester is asking me for the status.

Thanks

Message

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**From:** Cullen, Daniel [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=0FEB8E3BBB3943A9AFC1CBE32E40E3BC-CULLEN, DAN]  
**Sent:** 9/25/2019 8:45:53 PM  
**To:** Kochunas, Kathryn [kochunas.kathryn@epa.gov]  
**CC:** Rojeck, Tristin [rojeck.tristin@epa.gov]  
**Subject:** Incoming FOIA 2019-007315  
**Attachments:** 2019-007315\_incoming.pdf

Kathryn,

Attached is the incoming FOIA request.

Dan

Message

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**From:** Cullen, Daniel [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=0FEB8E3BBB3943A9AFC1CBE32E40E3BC-CULLEN, DAN]  
**Sent:** 8/20/2019 6:51:38 PM  
**To:** Meekins, Tanya (Meekins.Tanya@epa.gov) [Meekins.Tanya@epa.gov]  
**CC:** Pugliese, Holly [pugliese.holly@epa.gov]  
**Subject:** FW: Your FOIA Request - 2019-007315  
**Attachments:** FOIA Checklist\_2019-2019-007315.docx

Tanya,

FYI. The requestor confirmed my assumption, and defined the request – Mercedes light duty vehicles only. So the requestors are limited. Worksheet attached.

My guess is this will be a low number of hits.

Sincerely,

Dan

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**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Tuesday, August 20, 2019 2:23 PM  
**To:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Subject:** RE: Your FOIA Request

That's correct – it should not include freightliner trucks and above.

Anna M. Phillips  
Los Angeles Times reporter

Ex. 6 Personal Privacy (PP)

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**From:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Sent:** Tuesday, August 20, 2019 2:16 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** Your FOIA Request

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EXTERNAL SOURCE

Dear Ms. Phillips,

Hello, my name is Dan Cullen and I work in the EPA's Office of Transportation Air Quality. This office works on emissions from "mobile sources." We received your FOIA request for communication between the EPA and West Virginia University (WVU). In your request you asked for a log of all emails between the EPA and WVU. I want to confirm that you are looking for emails that potentially contain information about emission testing of Mercedes light-duty cars and trucks (including all Mercedes vehicles you can buy at a Mercedes dealership including Sprinter Vans. This would not



include Freightliner vehicles Class 4 and above). I am requesting this because I want to make sure the custodians for our email search are correct. If you are looking for other potential information, please let us know.

Sincerely,

Dan Cullen  
US EPA

FOIA Number: 2019-007315

Primary Custodian: Dan Cullen

Date Submitted: 08/20/2019

## FOIA Processing Checklist

Action Request	Yes/No/Other	Notes/details
1. Are you the appropriate office to respond to this FOIA?	Yes	If other offices are corresponding with WVU, they would need to be included.
2. Would anyone outside of OTAQ have responsive records? If so, identify.	Maybe	See #1
3. Is the requested information reasonable? Do you fully understand what the request is seeking?	Yes	
4. Is the request overly broad or unclear? Is - further clarification required?	No	
5. Would the requested information result in a small/reasonable number of documents?	Yes	
6. Would the requested information result in a large number of documents? If so, please provide an estimate.	No	Not likely
7. Does the search require an email search in lotus Notes and/or Outlook? (Note: The transition to Outlook occurred in February 2013)	Yes	
8. Are you able to provide the requested information without an email search?	No	
9. Are you able to meet the due date? If not, explain why and the estimated timeframe for completion.	Maybe	How fast can they do a search? I do not think there will be many documents.
10. Does the information requested have any potential legal aspects with OGC or OECA?	Maybe	I do not know, OECA will need to do a review.
11. Are there locations outside of emails where potential records maybe located (e.g., local or shared computer drives; paper files; calendars; CMS; SharePoint sites; OneDrive; mobile devices; thumb drives; voicemail; and any other potential locations)?	No	
12. Is it possible that All records will be CBI?	No	
13. Date Range	January 20, 2017 and today (8/20/2019)	
14. Search Terms	All email with a to or from that has wvu.edu in the domain	
15. Custodians	Byron Bunker, Chris Grundler, Linc Wehrly, Evan Belser	

Message

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**From:** Cullen, Daniel [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=0FEB8E3BBB3943A9AFC1CBE32E40E3BC-CULLEN, DAN]  
**Sent:** 8/20/2019 4:56:56 PM  
**To:** Pugliese, Holly [pugliese.holly@epa.gov]  
**Subject:** sample Email to LAT reporter  
**Attachments:** 2019-007315\_incoming.pdf

Dear Ms. Phillips,

Hello, my name is Dan Cullen and I work in the EPA's Office of Transportation Air Quality. This office works on emissions from "mobile sources." We received your FOIA request for communication between the EPA and West Virginia University (WVU). In your request you asked for a log of all emails between the EPA and WVU. I want to confirm that you are looking for emails that potentially contain information about emission testing of Mercedes light-duty cars and trucks (including all Mercedes vehicles you can buy at a Mercedes dealership including Sprinter Vans. This would not include Freightliner vehicles Class 4 and above). I am requesting this because I want to make sure the custodians for our email search are correct. If you are looking for other potential information, please let us know.

Sincerely,

Dan Cullen  
US EPA

Message

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**From:** Hill, Kevin W. [hill.kevinw@epa.gov]  
**Sent:** 11/7/2019 7:26:26 PM  
**To:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** EPA-HQ-2019-007315

Hi Sabrina,

Got your voicemail. I approved the task for 2019-007315 yesterday and that case is now closed.

Thanks,  
Kevin

**Kevin W. Hill**

Attorney-Adviser | [National FOIA Office](#)  
U.S. Environmental Protection Agency | Office of General Counsel  
1200 Pennsylvania Avenue, N.W. (MC 2310A)  
Washington, D.C. 20460 | WJCN 7309C  
Phone 202-564-1652 | [hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)



National FOIA Office  
EPA Office of General Counsel

Message

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**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 11/7/2019 6:18:23 PM  
**To:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

closed

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**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:44 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

Great. It is closed or was that an interim release?

*Sabrina Hamilton*

Sabrina Hamilton  
Air and Radiation Liaison Specialist  
and FOIA Coordinator  
Office of Air and Radiation  
U.S. Environmental Protection Agency (EPA)  
1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

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**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:39 PM  
**To:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

He cleared my fee waiver request for 2019-007315

That went out this morning.

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**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:33 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

He should have it on his list for release today. I left him a voice message regarding the fee waiver one.

*Sabrina Hamilton*

Sabrina Hamilton  
Air and Radiation Liaison Specialist  
and FOIA Coordinator  
Office of Air and Radiation

U.S. Environmental Protection Agency (EPA)  
1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

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**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Thursday, November 7, 2019 12:26 PM  
**To:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** FW: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

Hi Sabrina

I think this one is scheduled for release today, because you got the request in by 9 a.m. on Tuesday.

Do you need to confirm with Kevin that this is on the list for release today?

---

**From:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Sent:** Tuesday, November 5, 2019 9:00 AM  
**To:** White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>; Hope, Brian <[Hope.Brian@epa.gov](mailto:Hope.Brian@epa.gov)>; Tran, Victoria <[tran.victoria@epa.gov](mailto:tran.victoria@epa.gov)>; Epp, Timothy <[Epp.Timothy@epa.gov](mailto:Epp.Timothy@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Abboud, Michael <[abboud.michael@epa.gov](mailto:abboud.michael@epa.gov)>; Brazauskas, Joseph <[brazauskas.joseph@epa.gov](mailto:brazauskas.joseph@epa.gov)>; Richardson, RobinH <[Richardson.RobinH@epa.gov](mailto:Richardson.RobinH@epa.gov)>; Walker, Denise <[Walker.Denise@epa.gov](mailto:Walker.Denise@epa.gov)>; Hill, Kevin W. <[hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)>; Srinivasan, Gautam <[Srinivasan.Gautam@epa.gov](mailto:Srinivasan.Gautam@epa.gov)>  
**Cc:** Shaw, Betsy <[Shaw.Betsy@epa.gov](mailto:Shaw.Betsy@epa.gov)>; Harlow, David <[harlow.david@epa.gov](mailto:harlow.david@epa.gov)>; Shoaff, John <[Shoaff.John@epa.gov](mailto:Shoaff.John@epa.gov)>; Lubetsky, Jonathan <[Lubetsky.Jonathan@epa.gov](mailto:Lubetsky.Jonathan@epa.gov)>; Sandfoss, Kristina <[Sandfoss.Kristina@epa.gov](mailto:Sandfoss.Kristina@epa.gov)>; Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>; Mroz, Jessica <[mroz.jessica@epa.gov](mailto:mroz.jessica@epa.gov)>; Hengst, Benjamin <[Hengst.Benjamin@epa.gov](mailto:Hengst.Benjamin@epa.gov)>; Burch, Julia <[Burch.Julia@epa.gov](mailto:Burch.Julia@epa.gov)>  
**Subject:** Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

To whom it may concern:

OAR is responding to the above-referenced FOIA request(s). We are providing this awareness notification email pursuant to the Chief of Staff's November 16, 2018 memorandum "Awareness Notification Process for Select Freedom of Information Act Releases." Recipients of this email have up to three business days following transmission of this email to review the documents to be released.

There is no requirement for you to respond to this email or otherwise take action. The Action Office has completed review and obtained management approval consistent with the agency's FOIA policy and procedures.

After 4 p.m. on the third business day after transmission of this email, the Action Office will issue the Agency's FOIA determination to the requester(s). The determination will be issued promptly, but in no event later than one business day following completion of the three-day awareness notification period.

The information provided below is consistent with Paragraph 4 of the above-referenced November 16, 2018 memorandum.

<b>OAR</b>
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FOIA ID	Requester	Requester Organization	Date FOIA Request Perfected	Date sent for Awareness Notification	Brief description of request as clarified	Interim or Final Response	Number of Records and/or pages
<b>EPA-HQ-2018-006146</b>	<i>Timothy Cama</i>	<i>E&amp;E News</i>	<i>04/04/2018</i>	<i>11/05/2019</i>	<i>Small refinery exemption</i>	<i>Final</i>	<i>N/A</i>

The following offices have equities in these records and have reviewed the relevant records:

OAR-OTAQ

The manager who approved this release is: Ben Hengst

The records are:

☐ attached

☐ may be found at the following link:

☒ no records

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

Message

---

**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 11/7/2019 5:39:27 PM  
**To:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

He cleared my fee waiver request for 2019-007315

That went out this morning.

---

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:33 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

He should have it on his list for release today. I left him a voice message regarding the fee waiver one.

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:26 PM  
**To:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** FW: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

Hi Sabrina

I think this one is scheduled for release today, because you got the request in by 9 a.m. on Tuesday.

Do you need to confirm with Kevin that this is on the list for release today?

---

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Tuesday, November 5, 2019 9:00 AM  
**To:** White, Elizabeth <white.elizabeth@epa.gov>; Hope, Brian <Hope.Brian@epa.gov>; Tran, Victoria <tran.victoria@epa.gov>; Epp, Timothy <Epp.Timothy@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Abboud, Michael <abboud.michael@epa.gov>; Brazauskas, Joseph <brazauskas.joseph@epa.gov>; Richardson, RobinH <Richardson.RobinH@epa.gov>; Walker, Denise <Walker.Denise@epa.gov>; Hill, Kevin W. <hill.kevinw@epa.gov>; Srinivasan, Gautam <Srinivasan.Gautam@epa.gov>  
**Cc:** Shaw, Betsy <Shaw.Betsy@epa.gov>; Harlow, David <harlow.david@epa.gov>; Shoaff, John <Shoaff.John@epa.gov>;



Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Meekins, Tanya <Meekins.Tanya@epa.gov>; Mroz, Jessica <mroz.jessica@epa.gov>; Hengst, Benjamin <Hengst.Benjamin@epa.gov>; Burch, Julia <Burch.Julia@epa.gov>

**Subject:** Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

To whom it may concern:

OAR is responding to the above-referenced FOIA request(s). We are providing this awareness notification email pursuant to the Chief of Staff's November 16, 2018 memorandum "Awareness Notification Process for Select Freedom of Information Act Releases." Recipients of this email have up to three business days following transmission of this email to review the documents to be released.

There is no requirement for you to respond to this email or otherwise take action. The Action Office has completed review and obtained management approval consistent with the agency's FOIA policy and procedures.

After 4 p.m. on the third business day after transmission of this email, the Action Office will issue the Agency's FOIA determination to the requester(s). The determination will be issued promptly, but in no event later than one business day following completion of the three-day awareness notification period.

The information provided below is consistent with Paragraph 4 of the above-referenced November 16, 2018 memorandum.

OAR							
FOIA ID	Requester	Requester Organization	Date FOIA Request Perfected	Date sent for Awareness Notification	Brief description of request as clarified	Interim or Final Response	Number of Records and/or pages
<b>EPA-HQ-2018-006146</b>	<i>Timothy Cama</i>	<i>E&amp;E News</i>	<i>04/04/2018</i>	<i>11/05/2019</i>	<i>Small refinery exemption</i>	<i>Final</i>	<i>N/A</i>

The following offices have equities in these records and have reviewed the relevant records:

OAR-OTAQ

The manager who approved this release is: Ben Hengst

The records are:

\_\_\_ attached

\_\_\_ may be found at the following link:

\_X\_ no records

*Sabrina Hamilton*

Sabrina Hamilton  
Air and Radiation Liaison Specialist  
and FOIA Coordinator  
Office of Air and Radiation  
U.S. Environmental Protection Agency (EPA)  
1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

## Message

**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 11/6/2019 8:58:40 PM  
**To:** Hill, Kevin W. [hill.kevinw@epa.gov]  
**CC:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** Release today... Awareness Notification for EPA-HQ-2019-007315 - Final Response - Vehicle Emissions  
**Attachments:** 2019-007315\_production set\_Nov 2019.pdf

Hi Kevin

Sabrina submitted this awareness last Friday and this should be cleared for release today; but there is a fee waiver task so I am not able to begin the close out process.

---

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Friday, November 1, 2019 1:03 PM  
**To:** White, Elizabeth <white.elizabeth@epa.gov>; Hope, Brian <Hope.Brian@epa.gov>; Tran, Victoria <tran.victoria@epa.gov>; Epp, Timothy <Epp.Timothy@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Abboud, Michael <abboud.michael@epa.gov>; Brazauskas, Joseph <brazauskas.joseph@epa.gov>; Richardson, RobinH <Richardson.RobinH@epa.gov>; Walker, Denise <Walker.Denise@epa.gov>; Hill, Kevin W. <hill.kevinw@epa.gov>; Srinivasan, Gautam <Srinivasan.Gautam@epa.gov>  
**Cc:** Shaw, Betsy <Shaw.Betsy@epa.gov>; Harlow, David <harlow.david@epa.gov>; Shoaff, John <Shoaff.John@epa.gov>; Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Meekins, Tanya <Meekins.Tanya@epa.gov>; Mroz, Jessica <mroz.jessica@epa.gov>; Hengst, Benjamin <Hengst.Benjamin@epa.gov>; Burch, Julia <Burch.Julia@epa.gov>  
**Subject:** Awareness Notification for EPA-HQ-2019-007315 - Final Response - Vehicle Emissions

To whom it may concern:

OAR is responding to the above-referenced FOIA request(s). We are providing this awareness notification email pursuant to the Chief of Staff's November 16, 2018 memorandum "Awareness Notification Process for Select Freedom of Information Act Releases." Recipients of this email have up to three business days following transmission of this email to review the documents to be released.

There is no requirement for you to respond to this email or otherwise take action. The Action Office has completed review and obtained management approval consistent with the agency's FOIA policy and procedures.

After 4 p.m. on the third business day after transmission of this email, the Action Office will issue the Agency's FOIA determination to the requester(s). The determination will be issued promptly, but in no event later than one business day following completion of the three-day awareness notification period.

The information provided below is consistent with Paragraph 4 of the above-referenced November 16, 2018 memorandum.

<b>OAR</b>
------------

FOIA ID	Requester	Requester Organization	Date FOIA Request Perfected	Date sent for Awareness Notification	Brief description of request as clarified	Interim or Final Response	Number of Records and/or pages
<b>EPA-HQ-2019-007315</b>	<i>Anna Phillips</i>	<i>LA Times</i>	<i>08/15/2019</i>	<i>11/1/2019</i>	<i>Vehicle Emissions</i>	<i>Final</i>	<i>26 pages</i>

The following offices have equities in these records and have reviewed the relevant records:

OAD-OTAC

The manager who approved this release is: William Charmley

The records are:

  X   attached

       may be found at the following link:

       no records

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

## Message

**From:** Lewis, Monica [lewis.monica@epa.gov]  
**Sent:** 8/1/2019 6:07:05 PM  
**To:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**CC:** Lubetsky, Jonathan [Lubetsky.Jonathan@epa.gov]; Sandfoss, Kristina [Sandfoss.Kristina@epa.gov]; Gottesman, Larry [Gottesman.Larry@epa.gov]  
**Subject:** RE: EPA-HQ-2019-007315

Sabrina,

Based on my discussion with Larry, NFO will not be able to follow up to determine the custodians. If you have further questions, please follow up with Larry.

---

**From:** Hamilton, Sabrina  
**Sent:** Thursday, August 1, 2019 1:22 PM  
**To:** Lewis, Monica <lewis.monica@epa.gov>  
**Cc:** Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Hill, Kevin W. <hill.kevinw@epa.gov>  
**Subject:** RE: EPA-HQ-2019-007315

Monica,

Since we both are out of the office next week, I'm following up on the inquiry from NFO earlier th

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

---

**From:** Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>  
**Sent:** Monday, July 29, 2019 6:50 AM  
**To:** Lewis, Monica <lewis.monica@epa.gov>; Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>; Carroll, Maria <carroll.maria@epa.gov>  
**Subject:** RE: EPA-HQ-2019-007315

This is a National FOIA Office Intake Coordination for the above-mentioned FOIA request. A copy of the request is attached. Please review the attachment to determine if the request has enough information for your office to process under the FOIA. Please reply with one of the options below and by filling-in the requested information **no later than 5:00 pm your time on the next working day.**

#### NFO Preliminary Intake Review

☐ The request is not reasonably described – clock not started – See Regulations at 40 C.F.R. 2.102(c)

☐ The request is reasonably described – clock started – request may need additional clarification

NFO Notes **Would OAR have responsive records for the attached request? Clock not started.**

**FOIA Program Preliminary Intake Coordination (please complete)**

1. ☒ **The request is not reasonably described.** My FOIA Program does not have enough information at this time to identify and locate the records. I understand the NFO will schedule a conference call with the FOIA requester. Our Program would like to be a part of the call: YES ☐ or NO ☒
  - \* What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence): The requester asks for all correspondence between EPA and an outside party. Please determine what EPA custodians or what type of EPA employee the requester is looking for so EPA can process the request. Based on the search terms, it would likely be an OAR FOIA, but it is possible the requester would like only emails outside of OAR, and there is no way to know this.
  - If YES, point of contact from your Program to attend the call:
  - If YES, what are the preferred dates and times to attend the call:
2. ☐ **The request is reasonably described.** My FOIA Program has enough information at this time to identify and locate the records.
  - a. ☐ Please assign to my FOIA Program - additional clarification may be handled by my program.
  - b. ☐ We would like the NFO's assistance in seeking additional clarification. Please stop the clock and schedule a conference call with the FOIA requester. Our Program would like to be a part of the call: YES ☐ or NO ☐
    - What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence):
    - If YES, point of contact from your Program to attend the call:
    - If YES, what are the preferred dates and times to attend the call:
3. ☐ **The request does not relate to work in my program.** Please assign to another FOIA Program or agency.
  - Suggested FOIA Program/agency if known:
4. ☐ **OPTIONAL:** The request can be responded to with **publicly available** or **previously released records**. The records are available at: *[ INSERT LINK HERE ]*
  - ☐ The enclosed records fully respond to the request; *OR*
  - ☐ The enclosed records partially respond to the request.

If you have any questions about this NFO Intake Coordination, please contact me.

Message

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**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 11/1/2019 12:59:01 PM  
**To:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** Awareness Notification for EPA-HQ-2019-007315  
**Attachments:** 2019-007315\_Awareness Notification.docx; 2019-007315\_production set\_Nov 2019.pdf

Hi Sabrina

There is an awareness flag for this one. I've attached the notification. Can you move forward.

This is the final response. We have no exemptions. This is release in full.

Thanks

Message

---

**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 9/16/2019 4:35:10 PM  
**To:** Phillips, Anna [Anna.Phillips@latimes.com]  
**CC:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Monday, September 16, 2019 12:17 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Cc:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality



Message

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**From:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Sent:** 9/16/2019 4:16:43 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**CC:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Cc:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

Message

---

**From:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Sent:** 9/16/2019 4:12:44 PM  
**To:** Phillips, Anna [Anna.Phillips@latimes.com]  
**CC:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315  
**Attachments:** 2019-007315\_incoming.pdf

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

## Message

**From:** Lewis, Monica [lewis.monica@epa.gov]  
**Sent:** 7/26/2019 10:43:44 PM  
**To:** Hamilton, Sabrina [Hamilton.Sabrina@epa.gov]; Carroll, Maria [carroll.maria@epa.gov]  
**CC:** Lubetsky, Jonathan [Lubetsky.Jonathan@epa.gov]  
**Subject:** EPA-HQ-2019-007315  
**Attachments:** EPA-HQ-2019-007315 Anna Phillips Case File.pdf; 2019-007315 Anna Phillips.pdf

This is a National FOIA Office Intake Coordination for the above-mentioned FOIA request. A copy of the request is attached. Please review the attachment to determine if the request has enough information for your office to process under the FOIA. Please reply with one of the options below and by filling-in the requested information **no later than 5:00 pm your time on the next working day.**

**NFO Preliminary Intake Review**

☐ The request is not reasonably described – clock not started – See Regulations at 40 C.F.R. 2.102(c)

☐ The request is reasonably described – clock started – request may need additional clarification

NFO Notes **Would OAR have responsive records for the attached request? Clock not started.**

**FOIA Program Preliminary Intake Coordination (please complete)**

1. ☐ **The request is not reasonably described.** My FOIA Program does not have enough information at this time to identify and locate the records. I understand the NFO will schedule a conference call with the FOIA requester.

Our Program would like to be a part of the call: YES ☐ or NO ☐

- What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence):
- If YES, point of contact from your Program to attend the call:
- If YES, what are the preferred dates and times to attend the call:

2. ☐ **The request is reasonably described.** My FOIA Program has enough information at this time to identify and locate the records.

a. ☐ Please assign to my FOIA Program - additional clarification may be handled by my program.

b. ☐ We would like the NFO's assistance in seeking additional clarification. Please stop the clock and schedule a conference call with the FOIA requester. Our Program would like to be a part of the call: YES ☐ or NO ☐

- What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence):
- If YES, point of contact from your Program to attend the call:
- If YES, what are the preferred dates and times to attend the call:

3. ☐ **The request does not relate to work in my program.** Please assign to another FOIA Program or agency.

- Suggested FOIA Program/agency if known:

4. ☐ **OPTIONAL:** The request can be responded to with **publicly available** or **previously released records**. The records are available at: *[ INSERT LINK HERE ]*

- ☐ The enclosed records fully respond to the request; *OR*
- ☐ The enclosed records partially respond to the request.

If you have any questions about this NFO Intake Coordination, please contact me.

## Message

**From:** Hamilton, Sabrina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68D3167C798743848AAFCDFB73BB74F1-SHAMILTNT]  
**Sent:** 11/7/2019 7:27:55 PM  
**To:** Hill, Kevin W. [hill.kevinw@epa.gov]  
**Subject:** RE: EPA-HQ-2019-007315

Thanks Kevin. I didn't get an email notification from FOIAonline indicating that the fee waiver was sent.

*Sabrina Hamilton*

Sabrina Hamilton  
Air and Radiation Liaison Specialist  
and FOIA Coordinator  
Office of Air and Radiation  
U.S. Environmental Protection Agency (EPA)  
1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

---

**From:** Hill, Kevin W. <hill.kevinw@epa.gov>  
**Sent:** Thursday, November 7, 2019 2:26 PM  
**To:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** EPA-HQ-2019-007315

Hi Sabrina,

Got your voicemail. I approved the task for 2019-007315 yesterday and that case is now closed.

Thanks,  
Kevin

**Kevin W. Hill**  
Attorney-Adviser | [National FOIA Office](#)  
U.S. Environmental Protection Agency | Office of General Counsel  
1200 Pennsylvania Avenue, N.W. (MC 2310A)  
Washington, D.C. 20460 | WJCN 7309C  
Phone 202-564-1652 | [hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)



National FOIA Office  
EPA Office of General Counsel

## Message

**From:** Hamilton, Sabrina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68D3167C798743848AAFCDFB73BB74F1-SHAMILTNT]  
**Sent:** 11/7/2019 5:43:38 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

Great. It is closed or was that an interim release?

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

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**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:39 PM  
**To:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

He cleared my fee waiver request for 2019-007315

That went out this morning.

---

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:33 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

He should have it on his list for release today. I left him a voice message regarding the fee waiver one.

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Thursday, November 7, 2019 12:26 PM  
**To:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** FW: Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

Hi Sabrina

I think this one is scheduled for release today, because you got the request in by 9 a.m. on Tuesday.

Do you need to confirm with Kevin that this is on the list for release today?

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Tuesday, November 5, 2019 9:00 AM  
**To:** White, Elizabeth <white.elizabeth@epa.gov>; Hope, Brian <Hope.Brian@epa.gov>; Tran, Victoria <tran.victoria@epa.gov>; Epp, Timothy <Epp.Timothy@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Abboud, Michael <abboud.michael@epa.gov>; Brazauskas, Joseph <brazauskas.joseph@epa.gov>; Richardson, RobinH <Richardson.RobinH@epa.gov>; Walker, Denise <Walker.Denise@epa.gov>; Hill, Kevin W. <hill.kevinw@epa.gov>; Srinivasan, Gautam <Srinivasan.Gautam@epa.gov>  
**Cc:** Shaw, Betsy <Shaw.Betsy@epa.gov>; Harlow, David <harlow.david@epa.gov>; Shoaff, John <Shoaff.John@epa.gov>; Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Meekins, Tanya <Meekins.Tanya@epa.gov>; Mroz, Jessica <mroz.jessica@epa.gov>; Hengst, Benjamin <Hengst.Benjamin@epa.gov>; Burch, Julia <Burch.Julia@epa.gov>  
**Subject:** Awareness Notification EPA-HQ-2018-006146: Withdrawl - Small Refinery Exemption

To whom it may concern:

OAR is responding to the above-referenced FOIA request(s). We are providing this awareness notification email pursuant to the Chief of Staff's November 16, 2018 memorandum "Awareness Notification Process for Select Freedom of Information Act Releases." Recipients of this email have up to three business days following transmission of this email to review the documents to be released.

There is no requirement for you to respond to this email or otherwise take action. The Action Office has completed review and obtained management approval consistent with the agency's FOIA policy and procedures.

After 4 p.m. on the third business day after transmission of this email, the Action Office will issue the Agency's FOIA determination to the requester(s). The determination will be issued promptly, but in no event later than one business day following completion of the three-day awareness notification period.

The information provided below is consistent with Paragraph 4 of the above-referenced November 16, 2018 memorandum.

OAR							
FOIA ID	Requester	Requester Organization	Date FOIA Request Perfected	Date sent for Awareness Notification	Brief description of request as clarified	Interim or Final Response	Number of Records and/or pages

<b>EPA-HQ-2018-006146</b>	<i>Timothy Cama</i>	<i>E&amp;E News</i>	<i>04/04/2018</i>	<i>11/05/2019</i>	<i>Small refinery exemption</i>	<i>Final</i>	<i>N/A</i>
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The following offices have equities in these records and have reviewed the relevant records:

OAR-OTAQ

The manager who approved this release is: Ben Hengst

The records are:

☐ attached

☐ may be found at the following link:

☒ no records

*Sabrina Hamilton*

Sabrina Hamilton  
Air and Radiation Liaison Specialist  
and FOIA Coordinator  
Office of Air and Radiation  
U.S. Environmental Protection Agency (EPA)  
1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

## Message

**From:** Hamilton, Sabrina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68D3167C798743848AAFCDFB73BB74F1-SHAMILTNT]  
**Sent:** 8/16/2019 11:31:39 AM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**CC:** Sandfoss, Kristina [Sandfoss.Kristina@epa.gov]; Lubetsky, Jonathan [Lubetsky.Jonathan@epa.gov]; Mroz, Jessica [mroz.jessica@epa.gov]; Burch, Julia [Burch.Julia@epa.gov]; Hyde, Courtney [Hyde.Courtney@epa.gov]; Hengst, Benjamin [Hengst.Benjamin@epa.gov]  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315  
**Attachments:** 2019-7-12 FOIA.pdf

Tanya,

The attached FOIA is being assigned to OTAQ for action.

Kristina and Jonathan,

Please note that NFO held this FOIA for over a month before assigning it to OAR. The due date is correct and reflects 20 working day from the 15<sup>th</sup>.

## Assignment History

Event	Timestamp	Performed By	Assigned Agency	Assigned User
Save	08/15/2019 03:05 PM	Monica Lewis	EPA/HQ/OAR	
Save	07/17/2019 09:50 AM	Mr. Larry Gottesman	EPA/HQ	Monica Lewis
Save	07/15/2019 01:27 PM	Wendy Schumacher	EPA/HQ	Larry Gottesman
Save	07/12/2019 06:14 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 06:13 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)



1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

**From:** admin@foiaonline.gov <admin@foiaonline.gov>  
**Sent:** Thursday, August 15, 2019 3:06 PM  
**To:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** FOIA Assignment for EPA-HQ-2019-007315

Your office has been assigned to the FOIA request - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

## Message

**From:** Hamilton, Sabrina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68D3167C798743848AAFCDFB73BB74F1-SHAMILTNT]  
**Sent:** 8/1/2019 6:10:41 PM  
**To:** Lubetsky, Jonathan [Lubetsky.Jonathan@epa.gov]  
**CC:** Lewis, Monica [lewis.monica@epa.gov]; Sandfoss, Kristina [Sandfoss.Kristina@epa.gov]; Gottesman, Larry [Gottesman.Larry@epa.gov]; Hill, Kevin W. [hill.kevinw@epa.gov]  
**Subject:** RE: EPA-HQ-2019-007315

Jonathan,

Your thoughts on this FOIA? Please respond to all. Thanks

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

---

**From:** Lewis, Monica <lewis.monica@epa.gov>  
**Sent:** Thursday, August 1, 2019 2:07 PM  
**To:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Cc:** Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Gottesman, Larry <Gottesman.Larry@epa.gov>  
**Subject:** RE: EPA-HQ-2019-007315

Sabrina,  
 Based on my discussion with Larry, NFO will not be able to follow up to determine the custodians. If you have further questions, please follow up with Larry.

---

**From:** Hamilton, Sabrina  
**Sent:** Thursday, August 1, 2019 1:22 PM  
**To:** Lewis, Monica <lewis.monica@epa.gov>  
**Cc:** Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Hill, Kevin W. <hill.kevinw@epa.gov>  
**Subject:** RE: EPA-HQ-2019-007315

Monica,

Since we both are out of the office next week, I'm following up on the inquiry from NFO earlier th

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

**From:** Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>

**Sent:** Monday, July 29, 2019 6:50 AM

**To:** Lewis, Monica <lewis.monica@epa.gov>; Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>; Carroll, Maria <carroll.maria@epa.gov>

**Subject:** RE: EPA-HQ-2019-007315

This is a National FOIA Office Intake Coordination for the above-mentioned FOIA request. A copy of the request is attached. Please review the attachment to determine if the request has enough information for your office to process under the FOIA. Please reply with one of the options below and by filling-in the requested information **no later than 5:00 pm your time on the next working day.**

#### NFO Preliminary Intake Review

☐ The request is not reasonably described – clock not started – See Regulations at 40 C.F.R. 2.102(c)

☐ The request is reasonably described – clock started – request may need additional clarification

NFO Notes **Would OAR have responsive records for the attached request? Clock not started.**

#### FOIA Program Preliminary Intake Coordination (please complete)

1. ☒ **The request is not reasonably described.** My FOIA Program does not have enough information at this time to identify and locate the records. I understand the NFO will schedule a conference call with the FOIA requester. Our Program would like to be a part of the call: YES ☐ or NO ☒
  - What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence): The requester asks for all correspondence between EPA and an outside party. Please determine what EPA custodians or what type of EPA employee the requester is looking for so EPA can process the request. Based on the search terms, it would likely be an OAR FOIA, but it is possible the requester would like only emails outside of OAR, and there is no way to know this.
  - If YES, point of contact from your Program to attend the call:
  - If YES, what are the preferred dates and times to attend the call:
2. ☐ **The request is reasonably described.** My FOIA Program has enough information at this time to identify and locate the records.
  - a. ☐ Please assign to my FOIA Program - additional clarification may be handled by my program.
  - b. ☐ We would like the NFO's assistance in seeking additional clarification. Please stop the clock and schedule a conference call with the FOIA requester. Our Program would like to be a part of the call: YES ☐ or NO ☐
    - What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence):
    - If YES, point of contact from your Program to attend the call:
    - If YES, what are the preferred dates and times to attend the call:
3. ☐ **The request does not relate to work in my program.** Please assign to another FOIA Program or agency.
  - Suggested FOIA Program/agency if known:

4. ☐ OPTIONAL: The request can be responded to with **publicly available** or **previously released records**. The records are available at: *[ INSERT LINK HERE ]*

- ☐ The enclosed records fully respond to the request; *OR*
- ☐ The enclosed records partially respond to the request.

If you have any questions about this NFO Intake Coordination, please contact me.

## Message

**From:** Hamilton, Sabrina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68D3167C798743848AAFCDFB73BB74F1-SHAMILTNT]  
**Sent:** 8/1/2019 5:22:06 PM  
**To:** Lewis, Monica [lewis.monica@epa.gov]  
**CC:** Lubetsky, Jonathan [Lubetsky.Jonathan@epa.gov]; Sandfoss, Kristina [Sandfoss.Kristina@epa.gov]; Hill, Kevin W. [hill.kevinw@epa.gov]  
**Subject:** RE: EPA-HQ-2019-007315

Monica,

Since we both are out of the office next week, I'm following up on the inquiry from NFO earlier this week. OAR hasn't heard back from NFO on the suggestion below.

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

**From:** Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>  
**Sent:** Monday, July 29, 2019 6:50 AM  
**To:** Lewis, Monica <lewis.monica@epa.gov>; Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>; Carroll, Maria <carroll.maria@epa.gov>  
**Subject:** RE: EPA-HQ-2019-007315

This is a National FOIA Office Intake Coordination for the above-mentioned FOIA request. A copy of the request is attached. Please review the attachment to determine if the request has enough information for your office to process under the FOIA. Please reply with one of the options below and by filling-in the requested information **no later than 5:00 pm your time on the next working day.**

#### NFO Preliminary Intake Review

☐ The request is not reasonably described – clock not started – See Regulations at 40 C.F.R. 2.102(c)  
☐ The request is reasonably described – clock started – request may need additional clarification  
 NFO Notes **Would OAR have responsive records for the attached request? Clock not started.**

#### FOIA Program Preliminary Intake Coordination (please complete)

- ☒ **The request is not reasonably described.** My FOIA Program does not have enough information at this time to identify and locate the records. I understand the NFO will schedule a conference call with the FOIA requester. Our Program would like to be a part of the call: YES ☐ or NO ☒
  - What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence): The requester asks for all correspondence between EPA and an outside party. Please determine what EPA custodians or what type of EPA employee the requester is

looking for so EPA can process the request. Based on the search terms, it would likely be an OAR FOIA, but it is possible the requester would like only emails outside of OAR, and there is no way to know this.

- If YES, point of contact from your Program to attend the call:
- If YES, what are the preferred dates and times to attend the call:

2. ☐ **The request is reasonably described.** My FOIA Program has enough information at this time to identify and locate the records.

- a. ☐ Please assign to my FOIA Program - additional clarification may be handled by my program.
- b. ☐ We would like the NFO's assistance in seeking additional clarification. Please stop the clock and schedule a conference call with the FOIA requester. Our Program would like to be a part of the call: YES ☐ or NO ☐
  - What additional information is necessary to process this request? (e.g. subject matter, date range, internal or external correspondence):
  - If YES, point of contact from your Program to attend the call:
  - If YES, what are the preferred dates and times to attend the call:

3. ☐ **The request does not relate to work in my program.** Please assign to another FOIA Program or agency.

- Suggested FOIA Program/agency if known:

4. ☐ **OPTIONAL:** The request can be responded to with **publicly available** or **previously released records**. The records are available at: *[ INSERT LINK HERE ]*

- ☐ The enclosed records fully respond to the request; *OR*
- ☐ The enclosed records partially respond to the request.

If you have any questions about this NFO Intake Coordination, please contact me.

## Message

**From:** Hamilton, Sabrina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68D3167C798743848AAFCD7B73BB74F1-SHAMILTNT]  
**Sent:** 11/1/2019 5:20:56 PM  
**To:** Epp, Timothy [Epp.Timothy@epa.gov]  
**CC:** Hill, Kevin W. [hill.kevinw@epa.gov]; Lubetsky, Jonathan [Lubetsky.Jonathan@epa.gov]; Sandfoss, Kristina [Sandfoss.Kristina@epa.gov]; Meekins, Tanya [Meekins.Tanya@epa.gov]; Purifoy, Tiffany [Purifoy.Tiffany@epa.gov]  
**Subject:** RE: Fee Waivers Closures

Tim and Kevin,

There is another fee waiver "task" for EPA-HQ-2019-007315 that needs closure before Wednesday, November 6<sup>th</sup>. Thanks

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

---

**From:** Hamilton, Sabrina  
**Sent:** Friday, November 1, 2019 7:25 AM  
**To:** Epp, Timothy <Epp.Timothy@epa.gov>  
**Cc:** Hill, Kevin W. <hill.kevinw@epa.gov>  
**Subject:** Fee Waivers Closures

Tim,

Per our conversation yesterday, OAR needs the following fee waiver "task" closed ASAP. These FOIA are not billable. Thanks

EPA-2019-005148

EPA-2019-005200

EPA-2019-006668

EPA-2020-000251 (We need this one closed today. I emailed you and Larry on October 22<sup>nd</sup> concerning this one).

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)

1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083



Message

---

**From:** Hamilton, Sabrina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68D3167C798743848AAFCDFB73BB74F1-SHAMILTNT]  
**Sent:** 9/13/2019 3:25:35 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**CC:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Subject:** Status of FOIA Request No. EPA-HQ-2019-007315  
**Attachments:** 2019-7-12 FOIA.pdf

Tanya,

I received a call from Anna Phillips with the LA Times concerning the status of her FOIA request. Can you please contact her at (213) 241-9701 or [anna.phillips@latimes.com](mailto:anna.phillips@latimes.com) with an update? I have copied her on this email so that she is aware that I have passed along her inquiry to the appropriate office. Attached for your information is a PDF copy of her FOIA request. Thanks

*Sabrina Hamilton*

Sabrina Hamilton  
Air and Radiation Liaison Specialist  
and FOIA Coordinator  
Office of Air and Radiation  
U.S. Environmental Protection Agency (EPA)  
1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

Appointment

---

**From:** Meekins, Tanya [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B7F46E8A314B46D190B600593FCF4AD3-TMEEKINS]  
**Sent:** 11/1/2019 8:08:16 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** 2019-007315  
**Attachments:** 2019-007315\_response.pdf  
  
**Start:** 11/6/2019 8:30:00 PM  
**End:** 11/6/2019 9:00:00 PM  
**Show Time As:** Busy

Send response letter through FOIA online with a note to the requester that the doc will be available after 4 p.m. today.....

Message

---

**Sent:** 10/31/2019 2:04:03 PM  
**To:** Bunker, Byron [bunker.byron@epa.gov]  
**Subject:** FOIA closures  
**Attachments:** 2019-007315\_incoming.pdf; 2019-007315\_response.docx; 2019-007389\_incoming.pdf; 2019-007389\_response.docx

Hi Byron

I have the response letters prepared for your approval in response to the two FOIAs that you cleared for release (see Holly's email below).

I've attached the incoming and response letters for your review and approval for signature.

Thanks

---

**From:** Pugliese, Holly <pugliese.holly@epa.gov>  
**Sent:** Thursday, October 31, 2019 9:15 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Subject:** It's a Halloween Miracle!

Byron just approved the release of these two FOIAs:

EPA-HQ-2019-007315 – ED# 2284 (Tanya, this is the LA Times one)  
EPA-HQ-2019-007389 – ED# 2826

If you need anything else from me please let me know.

Thanks and have a piece of candy to celebrate....

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
[pugliese.holly@epa.gov](mailto:pugliese.holly@epa.gov)

Appointment

---

**From:** Meekins, Tanya [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b7f46e8a314b46d190b600593fcf4ad3-tmeekins]  
**Sent:** 11/1/2019 8:08:16 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** 2019-007315  
**Attachments:** 2019-007315\_response.pdf  
**Start:** 11/7/2019 12:30:00 PM  
**End:** 11/7/2019 1:00:00 PM  
**Show Time As:** Busy

Sent email to Kevin to clear fee waiver task. Then I can Send response letter through FOIA online with a note to the requester ; and begin close out process..

Message

---

**Sent:** 10/31/2019 1:32:03 PM  
**To:** Pugliese, Holly [pugliese.holly@epa.gov]  
**CC:** Cullen, Daniel [cullen.daniel@epa.gov]  
**Subject:** RE: It's a Halloween Miracle!

OK, so I have

18 records - release in full for 2884 (LA times)  
56 records – release in full and redactions (Chevy/Cruze)

---

**From:** Pugliese, Holly <pugliese.holly@epa.gov>  
**Sent:** Thursday, October 31, 2019 9:15 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Subject:** It's a Halloween Miracle!

Byron just approved the release of these two FOIAs:

EPA-HQ-2019-007315 – ED# 2284 (Tanya, this is the LA Times one)  
EPA-HQ-2019-007389 – ED# 2826

If you need anything else from me please let me know.

Thanks and have a piece of candy to celebrate....

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
[pugliese.holly@epa.gov](mailto:pugliese.holly@epa.gov)

Message

---

**Sent:** 10/1/2019 6:45:13 PM

**Subject:** Relativity Review - ED\_002884 2019-007315 - production set #1

[https://\[REDACTED\]](https://[REDACTED])

**Ex. 6 Personal Privacy (PP)**

Message

---

**Sent:** 10/28/2019 7:35:46 PM  
**To:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Ms. Anna

I'm sorry this is taking so long. This docs are still with management for review.

I'm hoping by the end of week.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Monday, October 28, 2019 12:39 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm checking in again. When do you think you'll have the records for me?

Thanks,  
Anna

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, October 21, 2019 9:58 AM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hi Ms. Phillips

The initial review of records has been completed by staff.

The next step is to review the set of records and determine if any exemption apply and make redactions if necessary.

Once this step is completed the records will go for management and final agency reviews.

Feel free to reach out to me next week.

Please note, staff is actively processing your request.

Thank you for your patience as we continue to process your request.

---

**From:** Meekins, Tanya  
**Sent:** Wednesday, October 16, 2019 9:49 AM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Ms. Phillips

I apologize for the delay. I was out on travel last week.

I have reached out to staff to get the status on your request.

Will get back to you shortly.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Tuesday, October 15, 2019 3:52 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Emailing again to check on the status of this request, which was due last Friday.

---

**From:** Phillips, Anna  
**Sent:** Friday, October 11, 2019 10:53 AM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – Should I expect to receive some documents today?

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 4:11 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Thanks Ms. Anna.

I appreciate the additional time.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 4:04 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Let's do this: I'm willing to push the date to Oct. 11<sup>th</sup>, which is a little more than two weeks out from now. And I'll accept documents on a rolling basis — so not everything has to be completed by that date.



---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 3:58 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi,

I understand. If you are not comfortable with the October 21<sup>st</sup> date, do you have a date you are willing to extend?

The original due date was September 13.

Thanks again for your time.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 3:14 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

I understand the agency has a backlog, but I'd appreciate whatever you can do to expedite this request. And let me know if there's anything I can do as well.

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 2:43 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

We don't know the number of pages. The records are uploaded into a database and staff goes in to review; it is also where we make any redactions if needed and apply any exemptions.

The records then go through management and agency review.

We also have a backlog with over 70 FOIAs in our office.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 2:36 PM

**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks for getting back to me. Can you help me understand why it'd take a month to process the request? How many pages are we talking about?

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 11:53 AM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

The search has been completed and staff is reviewing records.

We expect to process your request on or before October 21, 2019.

Can you confirm this timeframe?

Thanks

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Monday, September 23, 2019 12:39 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm just emailing to check on the status of this request. I'm on my cell at

Ex. 6 Personal Privacy (PP)

Thanks!  
Anna

---

**From:** Phillips, Anna  
**Sent:** Monday, September 16, 2019 12:36 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Sounds good – thanks for the update

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, September 16, 2019 12:35 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Cc:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 16, 2019 12:17 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

## Message

**Sent:** 8/19/2019 5:19:49 PM  
**To:** Zaremski, Sara [zaremski.sara@epa.gov]; Pugliese, Holly [pugliese.holly@epa.gov]  
**Subject:** I believe this falls under your group? : FOIA Assignment for EPA-HQ-2019-007315  
**Attachments:** 2019-7-12 FOIA.pdf

Hi Sara

I believe this FOIA deals with the VW issue, bu

---

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Friday, August 16, 2019 7:32 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Mroz, Jessica <mroz.jessica@epa.gov>; Burch, Julia <Burch.Julia@epa.gov>; Hyde, Courtney <Hyde.Courtney@epa.gov>; Hengst, Benjamin <Hengst.Benjamin@epa.gov>  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315

Tanya,

The attached FOIA is being assigned to OTAQ for action.

Kristina and Jonathan,

Please note that NFO held this FOIA for over a month before assigning it to OAR. The due date is correct and reflects 20 working day from the 15<sup>th</sup>.

#### Assignment History

Event	Timestamp	Performed By	Assigned Agency	Assigned User
Save	08/15/2019 03:05 PM	Monica Lewis	EPA/HQ/OAR	
Save	07/17/2019 09:50 AM	Mr. Larry Gottesman	EPA/HQ	Monica Lewis
Save	07/15/2019 01:27 PM	Wendy Schumacher	EPA/HQ	Larry Gottesman
Save	07/12/2019 06:14 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 06:13 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	

*Sabrina Hamilton*

Sabrina Hamilton  
Air and Radiation Liaison Specialist  
and FOIA Coordinator  
Office of Air and Radiation  
U.S. Environmental Protection Agency (EPA)  
1200 Pennsylvania Avenue, N.W. (6101-A)  
Washington, D.C. 20460  
Tel: (202) 564-1083

**From:** [admin@foiaonline.gov](mailto:admin@foiaonline.gov) <[admin@foiaonline.gov](mailto:admin@foiaonline.gov)>  
**Sent:** Thursday, August 15, 2019 3:06 PM  
**To:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** FOIA Assignment for EPA-HQ-2019-007315

Your office has been assigned to the FOIA request - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

Message

---

**From:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Sent:** 11/4/2019 4:59:40 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thank you!

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, November 4, 2019 11:57 AM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hi Ms. Anna

We started the close out process on Friday. It takes up to 3 days, so the records will be accessible on Wednesday.

You will receive an email notification through FOIA online.

If you do not receive the records, you can call me Wednesday morning.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Monday, November 4, 2019 11:27 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – Please get back to me with an update on this FOIA request. I'm at Ex. 6 Personal Privacy (PP)

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**From:** Phillips, Anna  
**Sent:** Monday, October 28, 2019 12:39 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm checking in again. When do you think you'll have the records for me?

Thanks,  
Anna

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, October 21, 2019 9:58 AM

**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Phillips

The initial review of records has been completed by staff.

The next step is to review the set of records and determine if any exemption apply and make redactions if necessary.

Once this step is completed the records will go for management and final agency reviews.

Feel free to reach out to me next week.

Please note, staff is actively processing your request.

Thank you for your patience as we continue to process your request.

---

**From:** Meekins, Tanya  
**Sent:** Wednesday, October 16, 2019 9:49 AM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Ms. Phillips

I apologize for the delay. I was out on travel last week.

I have reached out to staff to get the status on your request.

Will get back to you shortly.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Tuesday, October 15, 2019 3:52 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Emailing again to check on the status of this request, which was due last Friday.

---

**From:** Phillips, Anna  
**Sent:** Friday, October 11, 2019 10:53 AM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – Should I expect to receive some documents today?

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 4:11 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Thanks Ms. Anna.

I appreciate the additional time.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Wednesday, September 25, 2019 4:04 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Let's do this: I'm willing to push the date to Oct. 11<sup>th</sup>, which is a little more than two weeks out from now. And I'll accept documents on a rolling basis — so not everything has to be completed by that date.

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 3:58 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi,

I understand. If you are not comfortable with the October 21<sup>st</sup> date, do you have a date you are willing to extend?

The original due date was September 13.

Thanks again for your time.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Wednesday, September 25, 2019 3:14 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315



I understand the agency has a backlog, but I'd appreciate whatever you can do to expedite this request. And let me know if there's anything I can do as well.

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 2:43 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

We don't know the number of pages. The records are uploaded into a database and staff goes in to review; it is also where we make any redactions if needed and apply any exemptions.

The records then go through management and agency review.

We also have a backlog with over 70 FOIAs in our office.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 2:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks for getting back to me. Can you help me understand why it'd take a month to process the request? How many pages are we talking about?

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 11:53 AM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

The search has been completed and staff is reviewing records.

We expect to process your request on or before October 21, 2019.

Can you confirm this timeframe?

Thanks

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 23, 2019 12:39 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm just emailing to check on the status of this request. I'm on my cell at

Ex. 6 Personal Privacy (PP)

Thanks!  
Anna

---

**From:** Phillips, Anna  
**Sent:** Monday, September 16, 2019 12:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Sounds good – thanks for the update

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:35 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 16, 2019 12:17 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

Message

---

**From:** Bunker, Byron [bunker.byron@epa.gov]  
**Sent:** 10/31/2019 4:20:07 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: FOIA closures, per Holly

Thanks Tanya.

These are both good to go.

Thanks,

Byron

\*\*\*\*\*

Byron Bunker  
Director Compliance Division  
Office of Transportation and Air Quality  
Environmental Protection Agency  
2000 Traverwood Drive  
Ann Arbor, MI 48105  
Bunker.Byron@epa.gov  
Phone: (734) 214-4155  
Mobile: (734) 353-9623

\*\*\*\*\*

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Thursday, October 31, 2019 11:58 AM  
**To:** Bunker, Byron <bunker.byron@epa.gov>  
**Subject:** FOIA closures, per Holly

Hi Byron

I have the response letters prepared for your approval in response to the two FOIAs that you cleared for release (see Holly's email below).

I've attached the incoming and response letters for your review and approval for signature.

Thanks

---

**From:** Pugliese, Holly <pugliese.holly@epa.gov>  
**Sent:** Thursday, October 31, 2019 9:15 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Subject:** It's a Halloween Miracle!

Byron just approved the release of these two FOIAs:

EPA-HQ-2019-007315 – ED# 2284 (Tanya, this is the LA Times one)

EPA-HQ-2019-007389 – ED# 2826

If you need anything else from me please let me know.

Thanks and have a piece of candy to celebrate....

Holly Pugliese

Office of Transportation and Air Quality

US EPA

[pugliese.holly@epa.gov](mailto:pugliese.holly@epa.gov)

Message

---

**From:** Pugliese, Holly [pugliese.holly@epa.gov]  
**Sent:** 10/31/2019 1:15:05 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**CC:** Cullen, Daniel [Cullen.Daniel@epa.gov]  
**Subject:** It's a Halloween Miracle!

Byron just approved the release of these two FOIAs:

EPA-HQ-2019-007315 – ED# 2284 (Tanya, this is the LA Times one)  
EPA-HQ-2019-007389 – ED# 2826

If you need anything else from me please let me know.

Thanks and have a piece of candy to celebrate....

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
pugliese.holly@epa.gov

Message

---

**From:** admin@foiaonline.gov [admin@foiaonline.gov]  
**Sent:** 11/7/2019 2:52:10 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FOIA Task Completed for Final Disposition Notice

The FOIA Task - Final Disposition Notice was completed. Additional details for this task are as follows:

## Task Details:

- Tracking Number: EPA-HQ-2019-007315
- Task Type: Final Disposition Notice
- Task Description: N/A
- Assigned To: Tanya Meekins
- Assigned By: Kevin W Hill
- Created Date: 11/07/2019
- Due Date: 11/07/2019
- Closed Date: 11/07/2019

Message

---

**From:** Hill, Kevin W. [hill.kevinw@epa.gov]  
**Sent:** 11/7/2019 2:35:24 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: EPA-HQ-2019-007315

Approved now. Thanks!

Thanks,  
Kevin

**Kevin W. Hill**

Attorney-Adviser | [National FOIA Office](#)  
U.S. Environmental Protection Agency | Office of General Counsel  
1200 Pennsylvania Avenue, N.W. (MC 2310A)  
Washington, D.C. 20460 | WJCN 7309C  
Phone 202-564-1652 | [hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)



National FOIA Office  
EPA Office of General Counsel

---

**From:** Meekins, Tanya  
**Sent:** Thursday, November 7, 2019 8:20 AM  
**To:** Hill, Kevin W. <[hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)>  
**Subject:** RE: EPA-HQ-2019-007315

Hi Kevin

I couldn't do the close out task because there was a fee waiver pending. You should have the close out task now.

---

**From:** Hill, Kevin W. <[hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)>  
**Sent:** Wednesday, November 6, 2019 6:22 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** EPA-HQ-2019-007315

EPA-HQ-2019-007315

I don't have a task to close out this awareness notification.

Thanks,  
Kevin

**Kevin W. Hill**

Attorney-Adviser | [National FOIA Office](#)  
U.S. Environmental Protection Agency | Office of General Counsel  
1200 Pennsylvania Avenue, N.W. (MC 2310A)  
Washington, D.C. 20460 | WJCN 7309C



Phone 202-564-1652 | [hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)



National FOIA Office  
EPA Office of General Counsel

Message

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**From:** admin@foiaonline.gov [admin@foiaonline.gov]  
**Sent:** 11/7/2019 2:35:17 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FOIA Task Completed for Case File Review

The FOIA Task - Case File Review was completed. Additional details for this task are as follows:

## Task Details:

- Tracking Number: EPA-HQ-2019-007315
- Task Type: Case File Review
- Task Description: N/A
- Assigned To: Kevin W Hill
- Assigned By: Tanya Meekins
- Created Date: 11/07/2019
- Due Date: 11/07/2019
- Closed Date: 11/07/2019
- Outcome: Approve
- Task Comments: AN sent. Approved.

Message

---

**From:** admin@foiaonline.gov [admin@foiaonline.gov]  
**Sent:** 11/7/2019 2:35:15 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FOIA Assignment for EPA-HQ-2019-007315

You have been assigned to the FOIA task - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Task Type: Final Disposition Notice
- Requester: Anna Phillips
- Submitted Date: 11/07/2019
- Due Date: 11/07/2019
- Description: Please see attached
- Task Description: N/A

Message

---

**From:** admin@foiaonline.gov [admin@foiaonline.gov]  
**Sent:** 11/6/2019 11:28:37 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FOIA Task Completed for Fee Waiver

The FOIA Task - Fee Waiver was completed. Additional details for this task are as follows:

## Task Details:

- Tracking Number: EPA-HQ-2019-007315
- Task Type: Fee Waiver
- Task Description: Please see attached
- Assigned To: Mr. Larry Gottesman
- Assigned By: Mr. Larry Gottesman
- Created Date: 07/12/2019
- Due Date: 07/12/2019
- Closed Date: 11/06/2019
- Outcome: Not Billable

Message

---

**From:** admin@foiaonline.gov [admin@foiaonline.gov]  
**Sent:** 8/20/2019 2:31:06 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FOIA Reassignment for EPA-HQ-2019-007315

The FOIA request - EPA-HQ-2019-007315 has been reassigned. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Assigned By: Tanya Meekins
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

Message

---

**From:** admin@foiaonline.gov [admin@foiaonline.gov]  
**Sent:** 8/20/2019 2:31:05 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FOIA Assignment for EPA-HQ-2019-007315

You have been assigned to the FOIA request - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

## Message

**From:** Cullen, Daniel [Cullen.Daniel@epa.gov]  
**Sent:** 8/20/2019 6:51:38 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**CC:** Pugliese, Holly [pugliese.holly@epa.gov]  
**Subject:** FW: Your FOIA Request - 2019-007315  
**Attachments:** FOIA Checklist\_2019-2019-007315.docx

Tanya,

FYI. The requestor confirmed my assumption, and defined the request – Mercedes light duty vehicles only. So the requestors are limited. Worksheet attached.

My guess is this will be a low number of hits.

Sincerely,

Dan

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Tuesday, August 20, 2019 2:23 PM  
**To:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Subject:** RE: Your FOIA Request

That's correct – it should not include freightliner trucks and above.

Anna M. Phillips  
Los Angeles Times reporter

**Ex. 6 Personal Privacy (PP)**

---

**From:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Sent:** Tuesday, August 20, 2019 2:16 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** Your FOIA Request

---

EXTERNAL SOURCE

Dear Ms. Phillips,

Hello, my name is Dan Cullen and I work in the EPA's Office of Transportation Air Quality. This office works on emissions from "mobile sources." We received your FOIA request for communication between the EPA and West Virginia University (WVU). In your request you asked for a log of all emails between the EPA and WVU. I want to confirm that you are looking for emails that potentially contain information about emission testing of Mercedes light-duty cars and trucks (including all Mercedes vehicles you can buy at a Mercedes dealership including Sprinter Vans. This would not include Freightliner vehicles Class 4 and above). I am requesting this because I want to make sure the custodians for our email search are correct. If you are looking for other potential information, please let us know.

Sincerely,

Dan Cullen  
US EPA



Message

---

**From:** Pugliese, Holly [pugliese.holly@epa.gov]  
**Sent:** 10/28/2019 5:35:04 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: Question on LA Times FOIA 2019-007315?

It's with Byron. I have asked him if he can get it done this week. Don't want to over promise to the requestor, but perhaps tell her that we will try to get it to her this week.

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
pugliese.holly@epa.gov

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, October 28, 2019 12:55 PM  
**To:** Cullen, Daniel <Cullen.Daniel@epa.gov>; Pugliese, Holly <pugliese.holly@epa.gov>; Rojeck, Tristin <rojeck.tristin@epa.gov>  
**Subject:** Question on LA Times FOIA 2019-007315?

Hi all

If memory serves me correctly, the docs for this request were going through awareness with Holly and then being sent to Byron.

Can you let me know if the docs are with Byron?

The requester is asking me for the status.

Thanks

Message

---

**From:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Sent:** 10/15/2019 7:51:43 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Emailing again to check on the status of this request, which was due last Friday.

---

**From:** Phillips, Anna  
**Sent:** Friday, October 11, 2019 10:53 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – Should I expect to receive some documents today?

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 4:11 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Thanks Ms. Anna.

I appreciate the additional time.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Wednesday, September 25, 2019 4:04 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Let's do this: I'm willing to push the date to Oct. 11<sup>th</sup>, which is a little more than two weeks out from now. And I'll accept documents on a rolling basis — so not everything has to be completed by that date.

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 3:58 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hi,

I understand. If you are not comfortable with the October 21<sup>st</sup> date, do you have a date you are willing to extend?

The original due date was September 13.

Thanks again for your time.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 3:14 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

I understand the agency has a backlog, but I'd appreciate whatever you can do to expedite this request. And let me know if there's anything I can do as well.

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 2:43 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

We don't know the number of pages. The records are uploaded into a database and staff goes in to review; it is also where we make any redactions if needed and apply any exemptions.

The records then go through management and agency review.

We also have a backlog with over 70 FOIAs in our office.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 2:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks for getting back to me. Can you help me understand why it'd take a month to process the request? How many pages are we talking about?

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 11:53 AM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hi Ms. Anna

The search has been completed and staff is reviewing records.

We expect to process your request on or before October 21, 2019.

Can you confirm this timeframe?

Thanks

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 23, 2019 12:39 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm just emailing to check on the status of this request. I'm on my cell at 213-241-9701.

Thanks!  
Anna

---

**From:** Phillips, Anna  
**Sent:** Monday, September 16, 2019 12:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Sounds good – thanks for the update

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:35 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

#### EXTERNAL SOURCE

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 16, 2019 12:17 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

Message

---

**From:** Burch, Julia [Burch.Julia@epa.gov]  
**Sent:** 8/16/2019 1:20:49 PM  
**To:** Mroz, Jessica [mroz.jessica@epa.gov]  
**CC:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: FOIA Assignment for EPA-HQ-2019-007315

I think That is TN Tech that is related to gliders. But maybe WVU too. Although I think WVU was related to VW also. Regardless, good to check since we aren't sure!

Thanks!

---

**From:** Mroz, Jessica <mroz.jessica@epa.gov>  
**Sent:** Friday, August 16, 2019 9:00 AM  
**To:** Burch, Julia <Burch.Julia@epa.gov>  
**Cc:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: FOIA Assignment for EPA-HQ-2019-007315

My understanding was that WVU was related to Gliders, but I can check with the right folks.

---

**From:** Burch, Julia <Burch.Julia@epa.gov>  
**Sent:** Friday, August 16, 2019 8:46 AM  
**To:** Mroz, Jessica <mroz.jessica@epa.gov>  
**Cc:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315

Do you know if this is heavy duty? I think its is but there aren't any of usual topic/issue words to give us a clue.

If you aren't sure either we can check with Ben next week.

Thanks!

---

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Friday, August 16, 2019 7:32 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Mroz, Jessica <mroz.jessica@epa.gov>; Burch, Julia <Burch.Julia@epa.gov>; Hyde, Courtney <Hyde.Courtney@epa.gov>; Hengst, Benjamin <Hengst.Benjamin@epa.gov>  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315

Tanya,

The attached FOIA is being assigned to OTAQ for action.

Kristina and Jonathan,

Please note that NFO held this FOIA for over a month before assigning it to OAR. The due date is correct and reflects 20 working day from the 15<sup>th</sup>.

## Assignment History

Event	Timestamp	Performed By	Assigned Agency	Assigned User
Save	08/15/2019 03:05 PM	Monica Lewis	EPA/HQ/OAR	
Save	07/17/2019 09:50 AM	Mr. Larry Gottesman	EPA/HQ	Monica Lewis
Save	07/15/2019 01:27 PM	Wendy Schumacher	EPA/HQ	Larry Gottesman
Save	07/12/2019 06:14 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 06:13 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

**From:** [admin@foiaonline.gov](mailto:admin@foiaonline.gov) <[admin@foiaonline.gov](mailto:admin@foiaonline.gov)>

**Sent:** Thursday, August 15, 2019 3:06 PM

**To:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>

**Subject:** FOIA Assignment for EPA-HQ-2019-007315

Your office has been assigned to the FOIA request - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

Message

---

**From:** Mroz, Jessica [mroz.jessica@epa.gov]  
**Sent:** 8/16/2019 1:00:26 PM  
**To:** Burch, Julia [Burch.Julia@epa.gov]  
**CC:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: FOIA Assignment for EPA-HQ-2019-007315

My understanding was that WVU was related to Gliders, but I can check with the right folks.

---

**From:** Burch, Julia <Burch.Julia@epa.gov>  
**Sent:** Friday, August 16, 2019 8:46 AM  
**To:** Mroz, Jessica <mroz.jessica@epa.gov>  
**Cc:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315

Do you know if this is heavy duty? I think its is but there aren't any of usual topic/issue words to give us a clue.

If you aren't sure either we can check with Ben next week.

Thanks!

---

**From:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Sent:** Friday, August 16, 2019 7:32 AM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Cc:** Sandfoss, Kristina <[Sandfoss.Kristina@epa.gov](mailto:Sandfoss.Kristina@epa.gov)>; Lubetsky, Jonathan <[Lubetsky.Jonathan@epa.gov](mailto:Lubetsky.Jonathan@epa.gov)>; Mroz, Jessica <[mroz.jessica@epa.gov](mailto:mroz.jessica@epa.gov)>; Burch, Julia <[Burch.Julia@epa.gov](mailto:Burch.Julia@epa.gov)>; Hyde, Courtney <[Hyde.Courtney@epa.gov](mailto:Hyde.Courtney@epa.gov)>; Hengst, Benjamin <[Hengst.Benjamin@epa.gov](mailto:Hengst.Benjamin@epa.gov)>  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315

Tanya,

The attached FOIA is being assigned to OTAQ for action.

Kristina and Jonathan,

Please note that NFO held this FOIA for over a month before assigning it to OAR. The due date is correct and reflects 20 working day from the 15<sup>th</sup>.



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Event	Timestamp	Performed By	Assigned Agency	Assigned User
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Save	07/17/2019 09:50 AM	Mr. Larry Gottesman	EPA/HQ	Monica Lewis
Save	07/15/2019 01:27 PM	Wendy Schumacher	EPA/HQ	Larry Gottesman
Save	07/12/2019 06:14 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 06:13 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

**From:** [admin@foiaonline.gov](mailto:admin@foiaonline.gov) <[admin@foiaonline.gov](mailto:admin@foiaonline.gov)>

**Sent:** Thursday, August 15, 2019 3:06 PM

**To:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>

**Subject:** FOIA Assignment for EPA-HQ-2019-007315

Your office has been assigned to the FOIA request - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

Message

---

**From:** Burch, Julia [Burch.Julia@epa.gov]  
**Sent:** 8/16/2019 12:45:38 PM  
**To:** Mroz, Jessica [mroz.jessica@epa.gov]  
**CC:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315  
**Attachments:** 2019-7-12 FOIA.pdf

Do you know if this is heavy duty? I think its is but there aren't any of usual topic/issue words to give us a clue.

If you aren't sure either we can check with Ben next week.

Thanks!

---

**From:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Sent:** Friday, August 16, 2019 7:32 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Lubetsky, Jonathan <Lubetsky.Jonathan@epa.gov>; Mroz, Jessica <mroz.jessica@epa.gov>; Burch, Julia <Burch.Julia@epa.gov>; Hyde, Courtney <Hyde.Courtney@epa.gov>; Hengst, Benjamin <Hengst.Benjamin@epa.gov>  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-007315

Tanya,

The attached FOIA is being assigned to OTAQ for action.

Kristina and Jonathan,

Please note that NFO held this FOIA for over a month before assigning it to OAR. The due date is correct and reflects 20 working day from the 15<sup>th</sup>.

## Assignment History

Event	Timestamp	Performed By	Assigned Agency	Assigned User
Save	08/15/2019 03:05 PM	Monica Lewis	EPA/HQ/OAR	
Save	07/17/2019 09:50 AM	Mr. Larry Gottesman	EPA/HQ	Monica Lewis
Save	07/15/2019 01:27 PM	Wendy Schumacher	EPA/HQ	Larry Gottesman
Save	07/12/2019 06:14 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 06:13 PM	Monica Lewis	EPA/HQ	Monica Lewis
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	
Save	07/12/2019 04:47 PM	Anna Phillips	EPA/HQ	

*Sabrina Hamilton*

Sabrina Hamilton  
 Air and Radiation Liaison Specialist  
 and FOIA Coordinator  
 Office of Air and Radiation  
 U.S. Environmental Protection Agency (EPA)  
 1200 Pennsylvania Avenue, N.W. (6101-A)  
 Washington, D.C. 20460  
 Tel: (202) 564-1083

**From:** [admin@foiaonline.gov](mailto:admin@foiaonline.gov) <[admin@foiaonline.gov](mailto:admin@foiaonline.gov)>

**Sent:** Thursday, August 15, 2019 3:06 PM

**To:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>

**Subject:** FOIA Assignment for EPA-HQ-2019-007315

Your office has been assigned to the FOIA request - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

Message

---

**From:** admin@foiaonline.gov [admin@foiaonline.gov]  
**Sent:** 8/16/2019 11:39:57 AM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** FOIA Assignment for EPA-HQ-2019-007315

Your office has been assigned to the FOIA request - EPA-HQ-2019-007315. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-007315
- Requester: Anna Phillips
- Request Track: Simple
- Submitted Date: 07/12/2019
- Due Date: 09/13/2019
- Short Description: N/A
- Description: Please see attached

## Message

**From:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Sent:** 9/23/2019 4:39:24 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm just emailing to check on the status of this request. I'm on my cell at

Ex. 6 Personal Privacy (PP)

Thanks!  
 Anna

---

**From:** Phillips, Anna  
**Sent:** Monday, September 16, 2019 12:36 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Sounds good – thanks for the update

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, September 16, 2019 12:35 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Cc:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Monday, September 16, 2019 12:17 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Cc:** Hamilton, Sabrina <Hamilton.Sabrina@epa.gov>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

## Message

**From:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Sent:** 9/25/2019 8:03:59 PM  
**To:** Meekins, Tanya [Meekins.Tanya@epa.gov]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Let's do this: I'm willing to push the date to Oct. 11<sup>th</sup>, which is a little more than two weeks out from now. And I'll accept documents on a rolling basis — so not everything has to be completed by that date.

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 3:58 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

## EXTERNAL SOURCE

Hi,

I understand. If you are not comfortable with the October 21<sup>st</sup> date, do you have a date you are willing to extend?

The original due date was September 13.

Thanks again for your time.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Wednesday, September 25, 2019 3:14 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

I understand the agency has a backlog, but I'd appreciate whatever you can do to expedite this request. And let me know if there's anything I can do as well.

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Wednesday, September 25, 2019 2:43 PM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

## EXTERNAL SOURCE

Hi Ms. Anna

We don't know the number of pages. The records are uploaded into a database and staff goes in to review; it is also where we make any redactions if needed and apply any exemptions.

The records then go through management and agency review.

We also have a backlog with over 70 FOIAs in our office.

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Wednesday, September 25, 2019 2:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks for getting back to me. Can you help me understand why it'd take a month to process the request? How many pages are we talking about?

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Wednesday, September 25, 2019 11:53 AM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hi Ms. Anna

The search has been completed and staff is reviewing records.

We expect to process your request on or before October 21, 2019.

Can you confirm this timeframe?

Thanks

---

**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 23, 2019 12:39 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm just emailing to check on the status of this request. I'm on my cell at 213-241-9701.

Thanks!  
Anna

---

**From:** Phillips, Anna  
**Sent:** Monday, September 16, 2019 12:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315



Sounds good – thanks for the update

---

**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:35 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

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EXTERNAL SOURCE

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

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**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

---

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**Subject:** Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

Message

---

**From:** Meekins, Tanya [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B7F46E8A314B46D190B600593FCF4AD3-TMEEKINS]  
**Sent:** 11/4/2019 4:57:15 PM  
**To:** Phillips, Anna [Anna.Phillips@latimes.com]  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Ms. Anna

We started the close out process on Friday. It takes up to 3 days, so the records will be accessible on Wednesday.

You will receive an email notification through FOIA online.

If you do not receive the records, you can call me Wednesday morning.

---

**From:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Sent:** Monday, November 4, 2019 11:27 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – Please get back to me with an update on this FOIA request. I'm at Ex. 6 Personal Privacy (PP)

---

**From:** Phillips, Anna  
**Sent:** Monday, October 28, 2019 12:39 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Hi Tanya – I'm checking in again. When do you think you'll have the records for me?

Thanks,  
Anna

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, October 21, 2019 9:58 AM  
**To:** Phillips, Anna <Anna.Phillips@latimes.com>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

---

EXTERNAL SOURCE

Hi Ms. Phillips

The initial review of records has been completed by staff.

The next step is to review the set of records and determine if any exemption apply and make redactions if necessary.

Once this step is completed the records will go for management and final agency reviews.

Feel free to reach out to me next week.

Please note, staff is actively processing your request.

Thank you for your patience as we continue to process your request.

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**From:** Meekins, Tanya  
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Hi Ms. Phillips

I apologize for the delay. I was out on travel last week.

I have reached out to staff to get the status on your request.

Will get back to you shortly.

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Emailing again to check on the status of this request, which was due last Friday.

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Hi Tanya – Should I expect to receive some documents today?

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## EXTERNAL SOURCE

Thanks Ms. Anna.

I appreciate the additional time.

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Let's do this: I'm willing to push the date to Oct. 11<sup>th</sup>, which is a little more than two weeks out from now. And I'll accept documents on a rolling basis — so not everything has to be completed by that date.

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## EXTERNAL SOURCE

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I understand. If you are not comfortable with the October 21<sup>st</sup> date, do you have a date you are willing to extend?

The original due date was September 13.

Thanks again for your time.

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I understand the agency has a backlog, but I'd appreciate whatever you can do to expedite this request. And let me know if there's anything I can do as well.

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We expect to process your request on or before October 21, 2019.

Can you confirm this timeframe?

Thanks

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Hi Tanya – I'm just emailing to check on the status of this request. I'm on my cell at Ex. 6 Personal Privacy (PP)

Thanks!  
Anna

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**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Sounds good – thanks for the update

---

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Thanks Tanya. What's your timeframe for receiving the results?

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**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

Message

---

**From:** Meekins, Tanya [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B7F46E8A314B46D190B600593FCF4AD3-TMEEKINS]  
**Sent:** 10/31/2019 3:58:21 PM  
**To:** Bunker, Byron [bunker.byron@epa.gov]  
**Subject:** FOIA closures, per Holly  
**Attachments:** 2019-007315\_incoming.pdf; 2019-007315\_response.docx; 2019-007389\_incoming.pdf; 2019-007389\_response.docx

Hi Byron

I have the response letters prepared for your approval in response to the two FOIAs that you cleared for release (see Holly's email below).

I've attached the incoming and response letters for your review and approval for signature.

Thanks

---

**From:** Pugliese, Holly <pugliese.holly@epa.gov>  
**Sent:** Thursday, October 31, 2019 9:15 AM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Cc:** Cullen, Daniel <Cullen.Daniel@epa.gov>  
**Subject:** It's a Halloween Miracle!

Byron just approved the release of these two FOIAs:

EPA-HQ-2019-007315 – ED# 2284 (Tanya, this is the LA Times one)  
EPA-HQ-2019-007389 – ED# 2826

If you need anything else from me please let me know.

Thanks and have a piece of candy to celebrate....

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
[pugliese.holly@epa.gov](mailto:pugliese.holly@epa.gov)

Message

---

**From:** Meekins, Tanya [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B7F46E8A314B46D190B600593FCF4AD3-TMEEKINS]  
**Sent:** 10/31/2019 2:20:13 PM  
**To:** relativitysupport [relativitysupport@epa.gov]  
**Subject:** Formal print request  
**Attachments:** 2019-007315 ED\_002884\_LA Times.pdf

Hello

Please see the attached print request.

Thanks

Tanya Meekins  
202-564-6002



## EPA OEI eDiscovery Production Request Form

The following fields in red text are mandatory.

Requester Name **Tanya Meekins**Requester Phone # **202-564-6002**Production Due Date **11/1/2019**

Please note that we require a 48-72 business hour turnaround time. We will attempt to complete your request as soon as possible, but please plan for this timeline. We cannot guarantee any turnaround times shorter than 48 business hours. By submitting this form you are confirming that all responsiveness, disposition, and redaction conflicts have been reviewed and approved.

Workspace/ED# **002884**Production Type (FOIA, litigation, etc.) **FOIA**

Do you have a saved search to define the documents to be produced? If yes, provide name of saved search.

**Yes**Anticipated Number of Docs to Produce **18**

If yes, name of saved search.

**Ex. 6 Personal Privacy (PP)**

\*If you are not utilizing a saved search to define your document universe, please specify all coding below that you would like to use to determine the document set.

Responsiveness ☐ Responsive, Release in Full  
☐ Responsive, Release with Redactions  
☐ Responsive, Withhold in Entirety  
☐ Other

Other Agency Interest

Do you want to include families?

**Bates Stamping/Redactions**

By default we will bates stamp each document with the Doc ID + Page # on the bottom right hand corner of each page.

Do you want Redactions permanently burned onto the documents?

**Yes**

If yes, which mark-up set should be used?

Do you want to apply a bates schema continuing from a previous production?

**Yes**

If yes, please let us know if it is from the last production or a different beginning production number.

Do you want to apply the default bates stamp as referenced above?

**Yes, apply the default bates stamping.****Custom Headers/Footers**

Please only complete this section if you are **NOT** applying the default bates stamp.

Left Header **Free Text**

Center Header

Right Header

Free Text **EPA-HQ-2019-007315**

Free Text

Free Text

Left Footer

Center Footer

Right Footer

Free Text

Free Text

Free Text

By default, we output productions in PDF format – please specify if you want something different.  
 Please note that we may not be able to accommodate all file type requests.

Please list any additional EPA employees who need access to the shared production repository location:

Additional Comments

**Please print production as a single PDF.**

Here are some examples of production conflicts.

Doc ID Beg	Responsiveness	Disposition	Markup Set - Primary - FOIA
ED 009999 00000001	Responsive	Release in Full	Has Redactions
ED 009999 00000002	Responsive	Release with Redactions	{Redactions are Not Present}

All responsiveness, disposition, and redaction conflicts have been reviewed and approved.

Message

---

**From:** Meekins, Tanya [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B7F46E8A314B46D190B600593FCF4AD3-TMEEKINS]  
**Sent:** 10/28/2019 5:51:37 PM  
**To:** Pugliese, Holly [pugliese.holly@epa.gov]  
**Subject:** RE: Question on LA Times FOIA 2019-007315?

thanks

---

**From:** Pugliese, Holly <pugliese.holly@epa.gov>  
**Sent:** Monday, October 28, 2019 1:35 PM  
**To:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Subject:** RE: Question on LA Times FOIA 2019-007315?

It's with Byron. I have asked him if he can get it done this week. Don't want to over promise to the requestor, but perhaps tell her that we will try to get it to her this week.

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
[pugliese.holly@epa.gov](mailto:pugliese.holly@epa.gov)

---

**From:** Meekins, Tanya <Meekins.Tanya@epa.gov>  
**Sent:** Monday, October 28, 2019 12:55 PM  
**To:** Cullen, Daniel <Cullen.Daniel@epa.gov>; Pugliese, Holly <pugliese.holly@epa.gov>; Rojeck, Tristin <rojeck.tristin@epa.gov>  
**Subject:** Question on LA Times FOIA 2019-007315?

Hi all

If memory serves me correctly, the docs for this request were going through awareness with Holly and then being sent to Byron.

Can you let me know if the docs are with Byron?

The requester is asking me for the status.

Thanks

Message

---

**From:** Meekins, Tanya [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B7F46E8A314B46D190B600593FCF4AD3-TMEEKINS]  
**Sent:** 10/21/2019 1:57:47 PM  
**To:** Phillips, Anna [Anna.Phillips@latimes.com]  
**BCC:** Cullen, Daniel [cullen.daniel@epa.gov]; Pugliese, Holly [pugliese.holly@epa.gov]  
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Hi Ms. Phillips

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Feel free to reach out to me next week.

Please note, staff is actively processing your request.

Thank you for your patience as we continue to process your request.

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I apologize for the delay. I was out on travel last week.

I have reached out to staff to get the status on your request.

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Emailing again to check on the status of this request, which was due last Friday.

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EXTERNAL SOURCE

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Let's do this: I'm willing to push the date to Oct. 11<sup>th</sup>, which is a little more than two weeks out from now. And I'll accept documents on a rolling basis — so not everything has to be completed by that date.

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Hi,

I understand. If you are not comfortable with the October 21<sup>st</sup> date, do you have a date you are willing to extend?

The original due date was September 13.

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**Sent:** Monday, September 16, 2019 12:36 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Sounds good – thanks for the update

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**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:35 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

#### EXTERNAL SOURCE

I should expect them this week; but I know there has been a backlog. You can check back with me on Monday if you haven't heard from me.

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**From:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Sent:** Monday, September 16, 2019 12:17 PM  
**To:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** RE: Status of FOIA request, EPA-HQ-2019-007315

Thanks Tanya. What's your timeframe for receiving the results?

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**From:** Meekins, Tanya <[Meekins.Tanya@epa.gov](mailto:Meekins.Tanya@epa.gov)>  
**Sent:** Monday, September 16, 2019 12:13 PM  
**To:** Phillips, Anna <[Anna.Phillips@latimes.com](mailto:Anna.Phillips@latimes.com)>  
**Cc:** Hamilton, Sabrina <[Hamilton.Sabrina@epa.gov](mailto:Hamilton.Sabrina@epa.gov)>  
**Subject:** Status of FOIA request, EPA-HQ-2019-007315

EXTERNAL SOURCE

Hello Ms. Phillips

Your request is in process. We have submitted the search request and we are awaiting the results.

Once we received the results, we will be able to provide an estimated time of completion.

Thank you.

Tanya Meekins  
Office of Transportation  
and Air Quality

Message

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**Sent:** 10/28/2019 5:27:21 PM  
**To:** Bunker, Byron [bunker.byron@epa.gov]  
**Subject:** Another FOIA Awareness Review.  
**Attachments:** Export\_20191004.pdf; 2019-007315\_incoming.pdf

Hi Byron. Attached is a very short FOIA production for your review. The vast majority of the documents here are email exchanges between yourself and Daniel Carder of West Virginia University trying to set up a meeting.

There is only one email exchange between the two of you on pages 7- 10 of the production PDF that is of any substance that you should look at. We did not make any redactions.

Please let me know if you have any questions or concerns. For whatever it's worth, Tanya has asked if we can get this one out this week since of course we are overdue and it's a relatively short one.

Thanks.

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
pugliese.holly@epa.gov



Message

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**From:** Pugliese, Holly [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=31E59863CB0B4B48AE197C4C44F064B0-PUGLIESE, HOLLY]  
**Sent:** 10/28/2019 5:29:24 PM  
**To:** Bunker, Byron [bunker.byron@epa.gov]  
**Subject:** Another FOIA Awareness Review.  
**Attachments:** Export\_20191004.pdf; 2019-007315\_incoming.pdf

Hi Byron. Attached is a very short FOIA production for your review. The vast majority of the documents here are email exchanges between yourself and Daniel Carder of West Virginia University trying to set up a meeting.

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Thanks.

Holly Pugliese  
Office of Transportation and Air Quality  
US EPA  
pugliese.holly@epa.gov